2-hour House-Cleaning Checklist

- Start load of laundry. .................................................. 3 MINS
- Set timer for 15 minutes. Take a laundry basket and a trash bag and go through each room in your home. Put all trash in the trash bag, and put everything that doesn’t go in that room in the laundry basket. Straighten, pick up, and put away everything else that is out of place ........................................ 15 MINS
- Put away contents of laundry basket and throw out trash ............ 5 MINS
- Wash the dishes (by hand or in the dishwasher) ....................... 15 MINS
- Switch laundry from washer to dryer. Start another load ............ 2 MINS
- Wipe down countertops. Sweep or vacuum kitchen floor ........... 10 MINS
- Squirt toilet cleaner in all toilets ...................................... 2 MINS
- Clean main glass windows, doors, and mirrors ....................... 3 MINS
- Dust main rooms with feather duster .................................. 10 MINS
- Vacuum major traffic areas .............................................. 20 MINS
- Wipe down toilets, bathroom sinks and floors, and bathtub or shower. Change decorative towels and hand towels ..................... 20 MINS
- Switch laundry from washer to dryer. Fold clean laundry .......... 15 MINS
- Light a candle or simmer potpourri on the stove. Then sit back and enjoy your freshly-cleaned home.

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